NORTH KENT SERVICE CENTER **2010**

10075 Northland Drive NE
Rockford, MI 49341
616-866-3478
Fax 616-866-1966
www.nksc.net

The attendants/employees on duty have been instructed to turn down any donation that they believe will not benefit North Kent Service clients. Items that are in good working order are the most beneficial for our programs. We do not have the ability to repair broken items, and the disposal of such items takes away from our mission and programs.

- We realize that you make your donations to North Kent Service because you want to see those items benefit those we serve. It is our objective to process every donation for that purpose. Therefore, we ask that you not leave items outside our donation sites before or after operating hours, as they are exposed to the elements and may be vandalized or stolen. Not only does this create the possibility that your donation will not be received by North Kent Service Center, but it also creates an unsightly scene for our community. *So, to ensure that your donations get to North Kent Service, please donate ONLY during donation Center and center hours.*
- Receipts can only be issued at the time of a donation by the attendant. The receipt given to a donor by an attendant is the only copy and therefore should be kept in a safe place. North Kent Service does not keep permanent records of donations. According to the IRS, donors are responsible for documenting their own deductions and assessing its value. Employees of North Kent Service Center are not able to place a value on any donation.
- Donors do not receive any goods or services in return for their contributions. Therefore, their donations are tax deductible.

Please complete the information below and a North Kent Service Center representative will sign it acknowledging your contribution today.

Weekly
Donation Hours
Monday ~ Thursday
8:00 am / 6:00 pm

Summer
Donation hours on
Friday & Saturday
10 a.m. – 2 p.m.

Winter ~ Saturday
Donation Hours
Last Saturday in
October – March
10 a.m. – 2 p.m.

Closed Holiday weekends for donations

Contributor Name_____

Address_____
Street *City* *State* *Zip*

Quantity	*Description*	*Original Value*	**Current Condition*		***Fair Market Value*

**** New, Good, Fair or Poor***
*****Indicate how "fair market value" was determined, e.g. "half the purchase price, 1/3 of the purchase price, appraised figures, Book value or other***
Total Donation _____(See IRS Publication 526 (12/2005)

NKSC Representative Signature_____ _____(Date)
North Kent Service Center did not exchange any goods, services or promises for the donation of these goods